



Kiama Alpine Club Cooperative Limited
Minutes of the Annual General Meeting
Saturday 4 May 2013

Meeting Location:	Meeting Date:
The Pavilion, Kiama	4/5/13
Attendees:	Meeting Time:
Liz Wynn, Trevor Wilson, Steven Walker, Bernadette Walker, Karyn Bartholomew, Stuart Waters, Phill Deer, James Garner, Tony Chapman, David Schier, Craig Morris, Julie Christensen, Susan Wynn, Robert Walker (Life Member), Adam Walker, Bruce & Margaret Piggott, Geoffrey Wilson, Marla & Mitch Coleman, Catherine & David Jones, Sandy Rendel (Life Member), Peter Henry, Viv & Geoff Boxsell (Life Member), Tony Lloyd, Paul John, Gayle & Graeme Pugh, Paula & Andrew Heggie, Gayle & Ian McKnight	3:20
Apologies:	
Anne & Geoff Honey (Life Members), Kate & Alan Fredericks (Life Member), Sandra & Barry Booth (Life Member) Anna Fredericks, Belinda & Damien Wilde, Gary & Dot Schier, Daniel Jones, Dianne, Pippa and James Rendell, Cathie & Robert Garner, Sam, Josh and Cameron McKnight, Brett Burrridge, Carin Bertmar, Peter Ferguson, Ian Barden, Anita Rogers, Andrew Dubyk, Alla Dubyk, Briony & Mike Tyquin, Ross Elsom, Lois Woollams, Darryn Booth, Carolyn Mercer, the De Zwart family, Catherine Pemberton, Kim & Deon Hubner, Karin & Greg Davis, Beth & David Reid, the Lapin family, Chaylee & John Kaleski, the Kellaway family, Maree & Bob Anderson, Karen-Anne & Peter Herald, Scott Wilson, Elaine & Len Lindell, Emma & Anton Lindell, the Carroll family, Chas Keys.	

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1.	<p>Introduction</p> <p>Welcome and apologies: the President welcomed all members to the 2013 Annual General Meeting and introduced the Life Members in attendance - Geoff Boxsell, Robert Walker and Sandy Rendel, and also noted the Directors in attendance. Liz thanked all the Club Directors for their tireless work throughout 2012. Special thanks to Karyn Bartholomew for producing her first annual report.</p> <p>Liz noted the recent sad loss of Sally Walker, member and former lodge manager. Sally will be sadly missed by all those who knew and loved her and the club offers their condolences to Sally's husband Robert and son's Adam and Matthew as well as the extended Walker family who have been active members of the Club for many decades.</p> <p>Confirmation of the minutes of the 2012 AGM</p> <p>Minutes of the previous AGM held Saturday, 5 May 2012, in Kiama were confirmed.</p> <p>Motion: To adopt the minutes of the 2012 AGM as a true record. Moved: Geoff Boxsell Second: Trevor Wilson Carried.</p>	
	<p>2012 Director's Reports</p> <p>President</p> <p>Liz Wynn presented the highlights of her 2012 report with the following key points:</p> <ul style="list-style-type: none"> • 2012 was a very good year for the Club, with strong bookings and increased revenues as a result of the very good season. 	

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	<ul style="list-style-type: none"> • The Board has continued to focus on expenditure management while spending on necessary lodge maintenance. • Additional challenges arose as a result of the unexpected need to replace the lodge managers, as well as the implementation of a new booking system and a new system for the management of subscriptions. Liz thanked everyone involved in these processes for their efforts in meeting these challenges and reaching good outcomes. • The new Club Rules were adopted at a Special General Meeting in November 2012 and have since been accepted by NSW Fair Trading. Liz noted this allowed for the electronic distribution of the Annual Report and the notice of the AGM saving over \$1000 in printing and postage costs in 2013. • Part 2 DVD of the Club's 50th history was also launched by Kiama Mayor Brian Petschler following the Special General Meeting thanks to the work done by former President's Barry Booth and Alan Fredericks and copies sent to all members to add to their part 1 DVD. • Robert Walker and Sandy Rendel were honoured with Life Memberships in recognition of their extraordinary support for the Club over many years. • The Club has ended the year in a strong position, both financially and operationally. • Liz thanked the Board and Lodge Managers for their efforts in their respective roles over the past twelve months. <p>Treasurer Steven Walker presented his financial report, noting:</p> <ul style="list-style-type: none"> • With respect to the apparent loss position, there have been several major expenditures in the past twelve months, including the production of Vol.2 of the DVD "Kiama Alpine Club - 50 years in Thredbo", the purchase of new lounges, exterior painting and paving. • There has also been a loss on plant and equipment as a result of depreciation of assets. This is a non-cash flow item which therefore has no effect on the Club's actual financial position. • Despite these one-off expenditures, the Club has maintained a positive cash flow position in the past twelve months. <p>Motion: To adopt the Treasurer's Report and Financial Statements for 2012.</p> <p>Moved: Tony Lloyd Seconded: Phill Deer Carried</p> <p>Club Captain In Anton's absence, the Club Captain's report was delivered by Liz.</p> <p>Kiama had great representation in the Senior Inter-Club Races with 15 racing in 2012 and many first-timers including Bruce Piggott. With our emphasis being on participation, Anton urges all those keen to race in 2013 to contact him – the more the merrier.</p> <p>With the best snow for many years and fresh powder, the 2012 Club Weekend was a great success, with the first Dead Horse Gap Run since 2005. Liz congratulated all the 2012 Club Champions – James Garner, Emma Lindell, Gavin Telford, Susan Wynn, Angus Waters and Josh Telford plus new veteran's category winner Andrew Heggie.</p> <p>Booking Director</p>	

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	<p>The Booking Director's report was delivered by Liz Wynn on behalf of James Garner, who arrived later for the meeting.</p> <p>Bookings in 2012 were very strong, with almost 300 more bed nights than in 2011, and record spring bookings from members and guests. In 2012 we replaced the old Guestmaster booking system with a new more modern system called Reservations which is accessed via a cloud-based system allowing information to be managed away from the Lodge and monitored by the Club Directors giving greater transparency and control. Winter bookings for 2013 were looking solid.</p> <p>Booking numbers since 1998 were presented (refer attached AGM report). Julie Christensen asked if the Board had looked at the correlation of bed nights with snow fall. Action: Board to review</p>	Board to review
2.	<p>Official Business</p> <p>Election of Directors</p> <p>The President advised, in accordance with the Club Rules, three Directors were retiring by rotation including Liz Wynn, Karyn Bartholomew and James Garner. In addition, Trevor Wilson had decided to step down early from his term. Liz, Karyn and James have indicated they are seeking re-election for a three-year term. A nomination for Director was received from Tony Lloyd. Tony indicated he is willing to take the role of Vice-President, initially for a one year period.</p> <p>Motion: To accept the nominations to the Board of Directors for the three-year terms. Moved: Tony Chapman Seconded: Gayle Pugh Carried</p> <p>Motion: To accept the nomination of Tony Lloyd to the Board of Directors for a one-year term. Moved: Trevor Wilson Seconded: Andrew Heggie Carried</p> <p>Election of Office Bearers</p> <p>Former President and Life Member, Geoff Boxsell took the chair for the purpose of calling for nominations for President.</p> <p>Motion: To accept the nomination of Liz Wynn as President Moved: Andrew Heggie Seconded: Tony Lloyd Carried</p> <p>Motion: To accept the nomination of Tony Lloyd as Vice-President Moved: Liz Wynn Seconded: Steven Walker Carried</p> <p>Motion: To accept the nomination of Karyn Bartholomew as Secretary Moved: Tony Lloyd Seconded: James Garner Carried</p> <p>Motion: To accept the nomination of Steven Walker as Treasurer Moved: Geoff Boxsell Seconded: Stuart Waters Carried</p> <p>Motion: To accept the nomination of Anton Lindell as Club Captain Moved: James Garner Seconded: Tony Chapman Carried</p>	

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	<p>Election of Auditor and Approval of Fees Steven Walker indicated Bush & Campbell of Wagga Wagga are pleased to continue as auditors for the Club.</p> <p>Motion: To accept Bush & Campbell Pty Limited of Wagga Wagga as the auditor of the Club and to accept an estimate of \$4,000 for fees. Moved: Susan Wynn Seconded: Tony Lloyd Carried</p> <p>Liz warmly thanked Trevor for his invaluable contribution as Vice-President and presented him with a bottle of red wine to enjoy in the snow as a token of the Club's gratitude. She also read a statement from Alan Fredericks which paid tribute to Trevor's long involvement in the Club.</p>	
3.	<p>General Business</p> <p>Club Update Liz noted the involvement of Sandy Rendel in the Planning Committee for The Pavilion and will write to Kiama Council to thank them for their support in making the facility available to us.</p> <p>On behalf of the Club, Liz congratulated Alex Lloyd for his selection in the Oarsome Foursome.</p> <p>Annual Subscriptions Update Having adopted the Model Rules, the Board now has capacity to approve annual subscription amounts and no longer requires a motion for approval at the AGM. This will allow the Board to distribute the Annual Subscription invoices earlier in the year prior to Winter.</p> <p>In 2013 Annual Subscriptions have been set at \$215 ie no increase over 2012. The Working Bee credit has been set at \$125 for those attending working bees, over 65 years. Board members receive two working bee credits. A late penalty fee of \$50 will apply for subscriptions not paid by 30 November 2013.</p> <p>By-laws update Liz noted the By-Laws were largely unchanged. The changes to the check-in/out times had been well accepted. Changes to single rooms were being considered by the Board.</p> <p>In response to a query by a member, the Board has decided to introduce three options for payment of 18 year old membership fees to encourage 18 year olds to join the club:</p> <ul style="list-style-type: none"> • payment of full fee when taking up the offer of membership; • payment by instalments, with the total amount to be paid by the member's 21st birthday. The member will be entitled to member rates and be required to pay subs in the same way as a spouse member when paying by instalments. • Defer payment until aged 21 and be charged guest rates until that time. <p>Planned Maintenance Update Liz reported on the following capital works which have been approved to be carried out in 2013:</p> <ul style="list-style-type: none"> • Paint the chimney flue (complete) • Repair varnish in window sills (complete) • LED lights in kitchen being toned down • Repair to the boilers • Replace beds x 6 in rooms 2/3 and refresh the wall prints in the older bedrooms 	Liz Wynn to write to Kiama Council.

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	<ul style="list-style-type: none"> • Purchase a snow blower (\$1,000 budgeted) • Reconfigure the Games Room by partitioning to create a separate office space, and removing the built-in benches. • Lounge Room - purchase coffee tables and new soft furnishings, and rebuild built-in sofa backs. (\$10,000 budgeted for work to Games Room and Lounge Room) • Install guttering along front verandah (\$2,000 budgeted) • Commence planning on upgrading the upstairs bathrooms for Feb/Mar 2014. <p>Photos Needed Andrew requested landscape photos for the bedrooms and Chas Keys is writing an update to the Club history book from 1997.</p> <p>Cloud-based Accounting Steven Walker gave a presentation on cloud-based accounting, with the goal of streamlining accounting procedures for annual subscriptions and accounts payable prior to his planned retirement from the Board in 2014. Steven noted the Board planned for accommodation payments to remain with the Lodge Manager.</p> <p>Club Survey Liz reported on outcomes from the survey of members. Members responded that the Lodge ranked highly (excellent to good) for value for money, presentation, location and Lodge Managers, good to average on facilities, check out, car parking and booking conditions. Thredbo as a destination ranked higher than expected. Refer attached AGM report for further comments.</p> <p>Meeting with KT Pty Limited Phill Deer reported on a meeting he and Liz had with new KT General Manager, Jordan Rogers.</p> <p>KT are planning for major investment in the village – a village centre redevelopment, Hotel re-build and staff accommodation facility to be build near the Leisure Centre. In addition KT have indicated a number of initiatives to grow participation in snow sports:</p> <ul style="list-style-type: none"> • Reduced ticket prices • 40% expansion to Friday Flat • Advertising campaigns • Signature events and growth in mountain biking <p>The Future Liz flagged the intention of the Board to consider various means to secure the financial future of the Club, and will present recommendations at the 2014 AGM.</p> <p>A general discussion regarding the benefits of making limited membership offers to the waiting list followed.</p> <p>Liz extended thanks of the Club to Margaret and Bruce Piggott for all their efforts in distributing Vol.2 of the Club History DVD to all members.</p>	
	Meeting closed 6:00 pm and was followed by a well-attended dinner.	